

be given in writing by the officer under transfer and the same shall be forwarded to the Principal CCIT, Delhi.

7. The Officers under transfer shall strictly adhere to the following suggestion of CIT (CO) communicated vide letter No. F. No. CIT (CO)/DEL/516/2008-09/110 dated 15/04/09:-

“The officer on transfer would continue to retain RSA token with him/her. However, the transferred officer would intimate his/her transfer detail (old/new designation & location) to FMS Helpdesk / ADIT (Network) in office of the CIT (CO) either through a phone call or through fax on 26105832 or through mail on delhi.jd.systems@incometax.gov.in for de-linking RSA token from his/her old designation.”

8. This issues with the approval of Principal Chief Commissioner of Income Tax, Delhi.

sd
(APOORVA BHARDWAJ)
JOINTCOMMISSIONER OF INCOME TAX(ADMN.)
NEW DELHI

Copy to:

01. All Principal Chief Commissioners of Income Tax and Principal Directors General of Income Tax, Delhi Region, New Delhi. ,
02. All Chief Commissioners of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.
03. The Principal Commissioners/Commissioners of Income Tax, Delhi- 1,4,7,10,12,15,20, Central-1 to 3, TDS-1& TDS-2, New Delhi.
04. The Principal Commissioners of Income Tax (AU)-1to 10, (VU)-1 to 4,(RU)-01&02 and (TU) Delhi.
05. The Commissioners/Directors of Income Tax, APA, Exemptions, I & CI, Audit-1 & 2, ITAT Judicial, Appropriate Authority, DRP, Intl Tax-1 to 3, Transfer Pricing-1 to 3, New Delhi.
06. The Addl. Directors General of Income Tax, (Expenditure Budget), Recovery, IT, Audit, Infra-1 & 2, Investigation-1 & 2, L & R-1 & 2, TPS, Vigilance, HRD, New Delhi.
07. The Addl/Joint Commissioners of Income Tax, Coordination, Personnel, Vigilance, New Delhi.
08. The Under Secretary (V&L), CBDT, New Delhi.
09. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Coord)/(Finance)/(Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
10. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.
11. Personnel Book.
12. Officers concerned.
13. The AD (OL) for immediate circulation of Hindi Version.
14. All recognized Associations, New Delhi.



Sawani Dikshit
(SAWANI DIKSHIT)
JCIT(OSD)(HQRS-PERS.) (GAZETTED)
NEW DELHI

सावनी दीक्षित
SAWANI DIKSHIT
संयुक्त आयकर आयुक्त (ओ.एस.डी.)
Joint Commissioner of Income Tax (OSD)
(मुख्या.-कामिक)(राजपत्रित)
(HQRS.-PERS.)(Gazeted)
New Delhi/ नई दिल्ली